

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> Over £1,000,000	<input type="checkbox"/> Below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> Below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Adele Blacklock	Telephone number: 0113 378 7712	
Subject²:	Right to Buy Replacement Programme: Leeds Jewish Housing Association - Acquisition and Refurbishment of Two Properties		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The information contained in the exempt appendix 1 to this report relates to the financial or business affairs of a particular person, and of the Council. This information is not publicly available from the statutory registers of information kept in respect of certain companies and charities. It is considered that since this information was obtained through Expressions of Interest then it is not in the public interest to disclose this information at this point in time. Also it is considered that the release of such information would or would be likely to prejudice the Council's commercial interests in relation to other similar transactions in that prospective purchasers of other similar properties would have access to information about the nature and level of consideration which may prove acceptable to the Council. It is therefore considered that this element of the report should be treated as exempt under Access to Information Procedure Rule 10.4 (3)</p> <p>The Chief Officer, Asset Management and Regeneration is requested to approve and grant authority to:</p> <p>a) the spend of Right to Buy Replacement Programme funds up to the amount set out in the Exempt Appendix to support Leeds Jewish Housing Association proposal to acquire 2 properties and to refurbish them into affordable homes for families in need; and</p> <p>b) for the Council to enter into a grant agreement and nominations agreement with Leeds Jewish Housing Association to facilitate the above spend, on the terms set out in this report.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The Council has received an application from Leeds Jewish Housing Association (LJHA) for RtB grant funding for 2 properties to purchase and refurbish to provide affordable homes for people who are in housing need. The properties will be let at affordable rents.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
Affected wards:	Moortown and Alwoodley
Details of consultation undertaken⁴:	<p>Executive Member Councillor Helen Hayden 18 October 2021</p> <p>Ward Councillors (Alwoodley) Councillor Daniel Cohen 1 September 2021 Councillor Neil Buckley 1 September 2021 Councillor Peter Harrand 1 September 2021 Ward Councillors (Moortown) Councillor Rebecca Charlwood 10 September 2021 Councillor Sharon Hamiliton 10 September 2021 Councillor Mohammed Shahzad. 10 September 2021</p> <p>Others Finance 12 August 2021 Legal Services 10 September 2021</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation Adele Blacklock</p> <p>Once the decision has been approved Legal Services will prepare the RtB grant funding agreement which will allow LJHA to make the acquisitions.</p>
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸	
	Signature 	Date 19 October 2021

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.